

Hygeia HMO Ltd Suppliers Registration Form

1. Company Legal/Registered Name:
2. Company Registration Number:
3. VAT/TIN Registration Number:
4. Company's Location (include list of all branches as annexure):
5. Website Address:
6. Contact Persons:
 - a. Names Principal Officers, email address and tel no
7. Nature of Business / List specific products and services which your company can provide to Hygeia (provide as much details as possible)
8. Bankers Name and Address 1
9. Bankers Name and Address 2
10. Bankers Name and Address 3
11. Name and address of External Auditors
12. Required attachments
 - a. Company Registration Certificate
 - b. Forms CO2 (allotment of Company shares) and CO7 (particular of Directors)
 - c. Audited Annual Report & Financial Statements (3 years)
 - d. Bank References
 - e. NAFDAC Certification (for Pharmaceutical Vendors and Medical Consumable suppliers)
 - f. Health & Safety Manuals
 - g. Quality Assurance Manuals (Enclose Quality Assurance Plan)
 - h. Customs License for Customs Registered Clearing Agents
 - i. Current tax clearance certificates
 - j. Licenses/Appointment letters from Principals/Manufacturers authorizing Agenst/Traders to deal in their products/on their behalf
 - k. References from three (3) Clients/Customers

Certification:

I, the undersigned, a Director of Confirms that the information provided in this form is correct, to the best of my knowledge and belief, and in the event of changes, details will be provided as soon as possible.

Name:

Designation:

Date:

Signature:

INTERNAL USE (HYGEIA) ONLY

PROCUREMENT DEPARTMENT (Approval & Comments)- Attach report

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Name/Designation:

Date:

Signature:

CAPEX/VENDOR REG COMMITTEE APPROVAL

Name/Signature/Stamp/Date